

Swim Club By-Laws

ARTICLE I - OBJECTIVES, NAME, JURISDICTION

- A. OBJECTIVES - The objectives and primary purpose of the Rocky Mountain Swim Club shall be the education, instruction and training of individuals for the purpose of developing and improving their capabilities in the sport of swimming. The Club shall promote swimming for the benefit of swimmers of all ages and abilities.
- B. NAME - The name shall be designated as the Rocky Mountain Dolphin Swim Club.
- C. JURISDICTION - Utah Swimming (LSC) has jurisdiction over the sport of swimming in Utah as has been delegated to it by the United States Swimming Association, hereafter referred to as USS.

ARTICLE II - MEMBERSHIP

- A. Those individuals who are athletes, parents, coaches, officials, administrators, or persons otherwise interested in the purposes and programs of the Rocky Mountain Dolphin Swim Club by, joining United States Swimming, will receive a membership card certifying their membership.

ARTICLE III - OFFICERS

- A. THE EXECUTIVE COMMITTEE of Rocky Mountain Dolphin Swim Club shall consist of the Director of Rocky Mountain Aquatics, the Swim Club Coach and one or more parents selected by the Director of Rocky Mountain Aquatics. The Executive Committee shall choose one of its members to serve as Chairman.
- B. THE ADVISORY BOARD shall consist of a maximum of 4 parent volunteers to help organize and manage the affairs of the Swim club.
- C. ELIGIBILITY: Only current members of United States Swimming, Inc. are eligible to hold office.
- D. DUTIES: The duties of the officers are:

CHAIRMAN OF THE EXECUTIVE COMMITTEE: Calls meetings when and where deemed necessary, presides at all meetings of the Executive Committee and appoints committees as may be necessary to fill the duties and responsibilities of the Rocky Mountain Dolphin Swim Club, with the advice and consent of the Executive Committee and Advisory Board. Responsible for the hiring of all staff with the advice and consent of the Executive Committee.

SECRETARY/TREASURER: Is responsible for keeping a record of all meetings, conducting official correspondence, issuing meeting notices, and compiling the monthly newsletter. Receives all the monies and pays all bills approved by the Board of Directors. The Treasurer is responsible for maintaining all financial

records, including bank and checking records, and for making monthly reports to the Board of Directors.

BOARD MEMBERS: Assist in determining and carrying out of the affairs of the Dolphin Swim Club.

- E. VACANCIES: Vacancies created for whatever reason in any office may be filled with appointment by the Chair of the Executive Committee.

Article IV - MEETINGS

- A. ANNUAL: The annual meeting of the Rocky Mountain Dolphin Parent Club shall be held in April of each year, and when elections are held, the new officer's terms shall commence on June 1st of that year.
- B. SPECIAL: Should the Chairman fail to call regular meetings, or should special meetings be required, meetings may be called upon the request of any three officers.
- C. NOTICES: Not less than fifteen (15) days notice must be given by the secretary for any annual or special meeting of the Rocky Mountain Dolphin Parents Club. The notice of a meeting shall contain the time, date and place.
- D. MAIL VOTE: Any action which may be taken at any regular or special meeting of members of the Executive Committee, may also be taken without a meeting. If an action is taken without a meeting, the Secretary shall distribute a written ballot to every member entitled to vote on the matter. The ballot shall set forth the proposed action, provide an opportunity to specify approval or disapproval of the proposal, and provide reasonable time within which to return this ballot to the Secretary.
- E. ORDER OF BUSINESS: All meetings will follow this order of business:
 - 1. Reading, correction and adoption of minutes
 - 2. Reports of Officers
 - 3. Reports of Committees
 - 4. Unfinished business
 - 5. Elections, where appropriate
 - 6. New Business
 - 7. Resolutions and Orders
 - 8. Adjournment

Article V - COMMITTEES

- A. The duties of the chairperson of each committee are as follows:
 - 1. Preside at all meetings of the committee.
 - 2. Insure that all duties and responsibilities of the committee in his/her charge are properly and promptly carried out.
 - 3. Appoint such sub-committees as may be necessary to fulfill the duties and responsibilities of the committee.
 - 4. Communicate with the committee members to keep them fully informed.

5. Keeps the President and Secretary informed of committee actions and recommendations.
6. Forwards reports of all meetings to the President and Secretary.

- B. Members of all committees shall be chosen by the Committee Chairman with approval of the President.

Article VI - CONDITIONS OF COMPETITION

- A. The conditions of competition in any swimming event, and the rules governing it, shall be those established by USS, or by the LSC where its rules and regulations are not in conflict with the rules of USS.

Article VII - DUES AND FEES

- A. CLUB: Every active club member joins Utah Swimming (LSC) and USS by submitting an approved application, and by paying an annual fee consisting of a national club fee established by USS, and a local Club fee if established by the LSC.
- B. ATHLETE REGISTRATION: Each athlete member pays an annual fee established by the LSC and USS. Failure to pay makes the athlete ineligible for competition.
- C. SWIMMER: Every active swimmer pays monthly dues. The dues are as determined by the Board of Directors, and are due by the fifth of each month.

Article VIII

- A. AMENDMENTS: Any provision of these by-laws may be amended at any meeting of the Rocky Mountain Dolphin Parent Club, by a two-thirds vote of the members actually present or present by written proxy vote. At least thirty (30) days written notice must be given every member of the Club concerning any proposed amendment.
- B. DISSOLUTION: Upon dissolution, the net assets of the Club will not be used to the benefit of any private individual or corporation, but will be distributed to United States Swimming, to be used exclusively for educational or charitable purposes. If United States Swimming is not then in existence, such assets shall be distributed so as to be used exclusively for educational and/or charitable purposes.